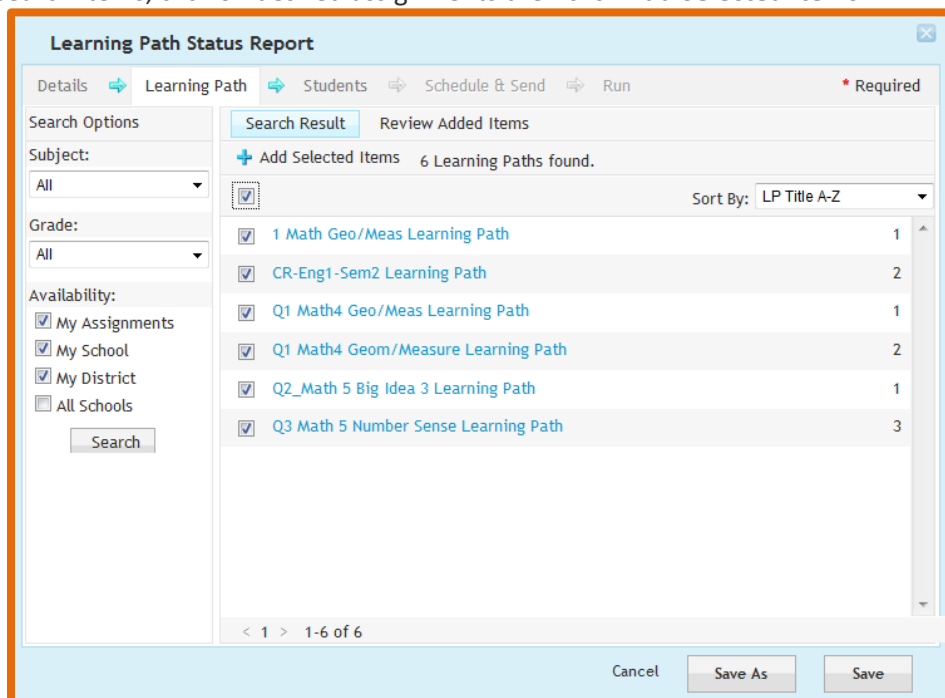


How do I Generate a Learning Path Status Report?

Reports | In Odyssey Reports: Progress Reports | Learning Path Status Report |

1. In the navigation bar, click **Reports**. From the left-hand navigation panel click on **Progress Reports** under the Odyssey Reports options.
2. Click **Settings** next to **Learning Path Status Report**.
3. In the **New** window, give the report a name.
4. Click on the **Learning Path** tab at the top of the window, then select the subject, grade level, and availability from the left panel. Click Search. The available assessments will be listed in the center.
5. From the search items, click on desired assignments then click **Add Selected Items**.



6. Click on the **Students** tab at the top window. Select the criteria from the Options list on the left-hand side of screen.
7. Click on the **Schedule & Send** tab. To run the report more than once, or to have it run automatically, the status must be set to On. Choose a start date and the interval at which you want the report to run.
8. The right-hand side of the **Report** window allows you to send notifications by entering their email addresses. You may also include the type of file (PDF, CSV), file size, and a personal message.

Note: Before you run the report, if you wish to save your new report settings while not altering original report settings, type in a new report name and then click **Save As**.

9. Once your report is set, click the **Run** tab. There are two options for teachers. Run Now – generates the report immediately. Run Offline sends the report for viewing in My Reporting Queue under Reports. Remember, if you set a schedule to generate your report, it will start and stop in the time frame you indicated.

With online processing, the HTML report will be displayed in your browser. To view and then print the report in PDF format, click **View as PDF**. To export the data to a CSV file, click **Export as CSV**.


OR

With offline processing, you will see the following message: **Report has been queued for offline processing.**





















10. To display the status of a report processed offline, click **My Reporting Queue** from the left-hand navigation panel. The **My Reporting Queue** window shows whether your report is completed or in progress.
11. To display a completed report, click either **View Online**, **View as PDF**, or **Export as CSV**.







Sample: Learning Path Status Report

Progress on the activities related to the objective-based test prescription are outlined here.

- Student name on top
- Name of Assignment
- Objective tested for along with the mastery score (70) and the student score (60)
- Description of the objective
- Activity types and hyperlinks, date of completion, activity scores.
- If there is an icon with an  it means that

it is a suppressed activity and the student will get credit for it if it appears more than once in the assignment. If suppression is left at Yes (in the assignments option), students will not need to repeat an activity with this assignment if passed on the first attempt

Student401, Odyssey (MT401)			
Q2_Math 5 Big Idea 3 Learning Path	Completed Date	Mastery	Result
Objective MA.4.G.3.1 Describe & determine area as # of same sized units covering a plane		70%	60%
Describe and determine area as the number of same-sized units that cover a region in the plane, recognizing that a unit square is the standard unit for measuring area.			
 Construction Area 34180	10/5/2011		 100%
 Lesson Quiz Area	10/5/2011	70%	 60%
 Construction Area 34180	10/5/2011		 100%
 Under Construction 40974	10/5/2011		 100%
 Lesson Quiz Area	10/5/2011	70%	 60%
 Under Construction 40974	10/5/2011		 100%
Objective MA.4.G.3.2 Justify formula/area rectangle: area = base x height		70%	40%
Justify the formula for the area of the rectangle: area = base x height.			
 Construction Area 34180	10/5/2011	--	 100%
 Construction Area 34180	10/5/2011	--	 100%
 Lesson Quiz Area	10/5/2011	--	 100%
 Under Construction 40974	10/5/2011		 100%

 Construction Area 34180
 Lesson Quiz Area
 Construction Area 34180
 Under Construction 40974
 Lesson Quiz Area
 Under Construction 40974

Decision Points: If a decision point has been placed in the learning path (pre-determined or teacher choice), you will be able to identify each decision point on this report. Decision points enhance the learning path and provide another level of intervention for the teacher. Students are given another opportunity for success. These should be placed strategically within an assignment.